

**Maine EMS Examination Committee Meeting
Tuesday, May 21, 2002
Maine EMS Conference Room, Augusta**

Minutes

Present: J. Vaniotis – Chair, B. Hawkes, J. LeBrun, K. Roderick, G. Utgard

Absent: R. Doughty, D. Gilman, D. Bahr

Staff: D. White

1. Call To Order - The meeting was called to order at 9:41 a.m.

R. Doughty notified staff that he would not be attending the meeting.

- A. Introductions – None
- B. Assign Timekeeper – B. Hawkes
- C. Additions/Deletions to the Agenda – Report on Cardiac Station – J. LeBrun

2. Minutes – April 16, 2002, meeting minutes - review for acceptance

The minutes of the April 16, 2002, meeting minutes were reviewed.

Motion: To accept the minutes of the April 16, 2002, meeting (LeBrun;Hawkes - motion carries).

D. White reported that the Intermediate and Paramedic written exam revisions were complete and that the practical skill sheets are on the Maine EMS Webpage. He indicated that Administrative Assistant Deb MacMaster deserved much of the credit for completing the revisions to, and word processing for, the written exams.

3. Old Business

A. Exam Administration Manual (EAM)

Work commenced on the BLS Cardiac Station #1.

J. LeBrun expressed concern that some test sites are using AED's vs. AED Trainers. She feels that AED Trainers are the appropriate device to use as the trainers allow for a more hands-on approach to the testing scenario (i.e. placing the pads vs. verbalization of placing pads).



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MICHAEL F. KELLY
COMMISSIONER

J. LeBrun then gave a report on changes to the AHA skills for CPR and provided insight on the skills approach vs. the integrated approach to training and testing CPR.

ANGUS D. KING, JR.
GOVERNOR

JAN BRADSHAW
DIRECTOR

A discussion of the CPR station ensued with the following consensus items:

- The CPR station is a skills station.
- The skills being tested will go from 10 skills to 6 skills. Those skills are:
 - Adult CPR
 - Adult FBAO, responsive to unresponsive
 - Child CPR
 - Child FBAO, responsive to unresponsive
 - Infant CPR
 - Infant FBAO, responsive to unresponsive
- The current skill sheet front will remain the same. The reverse of the skill sheet will contain the criteria for the (aforementioned) skills.
- Random selection cards will continue, but will have only the name of the skill to be performed. Examiners will refer to the back of the skill sheet for criteria.

J. Vaniotis will have a draft of the new skill sheet for the June 2002 meeting.

Discussion continued regarding the remaining skill sheet objectives, equipment and instructions to examiners and candidates. Consensus was to revise the instructions, objectives and equipment documents for each skill sheet to ensure consistency with the skill sheet, and to make changes to the skill sheet only when a change in standards necessitates such a change.

In the interest of moving the Exam Administration Manual to completion, Committee members accepted assignments for revision of the skill sheet instructions, equipment and objectives. The assignments are:

- ❖ Patient Assessment – Station 6 – Gary Utgard
- ❖ Spinal/ Bleeding – Stations 3 and 5 – Kelly Roderick
- ❖ Intermediate & Paramedic Cardiac – Station 1 – Bob Hawkes.
- ❖ Airway – Station 2 – Jacky Vaniotis
- ❖ Splinting and IV Drugs – Stations 4 and 3 / 4 - Drexell White



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J LeBrun will revise the practical exam process (Instructions to Examiners, Programmed Patients and Candidates) for the next meeting.

JACOB LEBRUN
DIRECTOR

B. Practical Exams – placeholder

4. New Business

5. Next Meeting

The next meeting will be held on Tuesday, June 18, 2002 from 9:30 a.m. – 12:30 p.m.

A. Set Agenda - Next agenda to include: Exam Administration Manual

6. Adjournment - The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Drexell White